

# Minutes of Friends of Truro Cathedral AGM

## 19/05/2019

1. Opening Prayer
2. Apologies for Absence: Joy Reynolds, Ann Mundler, John & Veronica Palmer, Peter Hewson, Richard & Juliet Lingham, Roberta Evans, David and Mrs Shearlock, Penny and Stuart Evans, Canon Simon Griffiths, Charles Butchart, Peter Walker, John and Pauline Sansom.
3. Minutes of AGM 2018 were passed without amendment.
4. There were no Matters Arising
5. Presidents Address: The President, Dean Roger Bush addressed the Meeting. He referred to the upcoming Safeguarding audit, together with work done on a recent Health and Safety audit and on ensuring the Cathedral's compliance with new GDPR regulations. All this taken together emphasized the duty of care of Cathedral staff and volunteers to the Organisation, the visitors and to each other enshrined not only in legislation but also our Christian beliefs.
6. There were no questions arising.
7. Treasurer's Accounts. All Members having received a copy of the accounts, the Treasurer referred to just a few items. £127,000 had been spent by the Friends to fund the refurbishment of the Toilets. A further £1,000 was also committed but not yet claimed. The Friends were now in possession of a Fixed Asset in the form of a laptop computer (shown as £724) donated by Ian and Angela Hare.
8. Mr and Mrs Hare then proposed the adoption of the accounts which were duly accepted. It was agreed that the Rev Paul Arthur would continue as Independent Examiner.
9. Election of Officers: There were two retiring members of Council. Thanks were given to both Eric Mundler, Council Member, and Christopher Rowe, Membership Secretary for the work they had done. A Gift token was given to Christopher Rowe to acknowledge his 6 years work as an Official.  
New members: Mrs Pam Miller Membership Secretary  
Proposed by John Sansom seconded by Christopher Rowe  
Lady Deirdre Neale Council Member  
Proposed by Ian Hare seconded by Ann Mundler  
Members elected for 2<sup>nd</sup> 3-year term Canon Simon Griffiths  
Proposed by Mary Prior seconded Ian Hare

Martin Welton – Treasurer  
Proposed Mary Prior seconded Ian Hare

All were elected unanimously.

10. Any Other Business. Regarding the current bad state of the car park, Canon Alan Bashforth , the Chairman, advised the Meeting that a Council Meeting was about to be convened to discuss 4 quotes received concerning the relaying of the whole car park with a possible expenditure by the Friends of about £17,000. The Council would also be considering the funding of new cameras for the CCTV system costing in the region of just under £2000.

Thanks and gratitude for their hard and long work were extended to the Fundraising team under the leadership of Mrs Angela Hare.

11. The Meeting concluded at 2.35 pm.

# **FRIENDS OF TRURO CATHEDRAL**

## **STATEMENT OF TRUSTEES RESPONSIBILITIES**

Trustees are required to prepare accounts for each financial year which give a true and fair view of the Charity's financial activities during the year and of its financial position at the year end.

In preparing accounts giving a true and fair view, the trustees should follow best practice and:

- select suitable accounting policies and apply them consistently,
- make judgements and estimates which are reasonable and prudent,
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the accounts
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

Trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the Charity and which enable them to ensure that the accounts comply with the applicable Law. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## **REPORT OF THE INDEPENDENT EXAMINER**

Report to the Trustees of the Friends of Truro Cathedral on Accounts for the year ended 31st December 2019.

### **Respective responsibilities of Trustees and Examiners.**

The Charity's Trustees consider that an audit is not required for this year and that an Independent Examination is needed.

### **Basis of Independent Examiner's Report**

My examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### **Independent Examiner's Statements**

In the course of my examination, no matter has come to my attention:

- 1) Which gives me reasonable cause to believe that, in any material respect, the Trustees have not met the requirements to ensure that:
  - (a) proper accounting records are kept and
  - (b) accounts are prepared which agree with the accounting records or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Rev. Paul Arthur  
St. Dennis

Signed  
Date. 27<sup>th</sup>.February, 2020



# THE FRIENDS OF TRURO CATHEDRAL

## Treasurer's Report – Year ended 31<sup>st</sup>.December 2019

### **Income**

Income is well up on last year mainly because of the receipt of 5 legacies amounting to nearly £30K. Fund raising income was also up by nearly £3K despite the cost of this fund raising being slightly lower than last year. Well done to Angela and her team.

### **Expenditure**

Expenditure is about £600 lower than last year, mainly because office costs were £300 lower at £1,118. Its always good to see overheads down.

### **Grants to Chapter**

Our main grant this year was the £24K for resurfacing the car park. What a success that was. We can all be proud of that one.

Other grants included £1.6K for the upgrading of the CCTV system, 2 mats for the Narthex and the final payment for the toilet refurbishment. Also our usual support for the Flower Guild and the Music Endowment.

### **Summary**

We've had a very successful year by generating nearly £39K on all activities. This has enabled us to finance the long overdue resurfacing of the car park, together with other projects and has left our balance sheet in a strong position in readiness for the next project that Chapter may deem necessary.

Martin Welton  
Treasurer

# Friends of Truro Cathedral

12 months to 31st. December  
2019

2018

## Income and Expenditure

### Income

Subs	3,897	4,392
Life Subs	950	0
Legacies	29,863	0
New toilet pledges	0	50
Donations	433	2,373
AGM lunch	780	840
Autumn lunch	615	887
Gift aid (note 1)	1,032	2,295
Fund Raising	8,609	5,920
Interest on CBF	175	171
<b>Total Income (A)</b>	<b>46,354</b>	<b>16,927</b>

### Expenditure

Office	1,118	1,429
AGM report	1,004	1,036
Autumn report	649	537
AGM lunch	855	855
Autumn lunch	670	920
Fund raising	3,212	3,333
<b>Total Expenditure (B)</b>	<b>7,508</b>	<b>8,110</b>

**Surplus/(Deficit) on activities (A-B=C)** **38,846** **8,817**

### Grants

Flower Guild	1,000	1,000
Music Endowment	1,000	1,100
Toilet refurbishment	902	127,097
Upgrade CCTV	1,613	0
2 Mats for Narthex	578	0
Resurface car park	24,195	0
Volunteers badges	0	656
Netting	0	3,500
<b>Total Grants (D)</b>	<b>29,287</b>	<b>133,353</b>

**Total Net Income/(Outgoings)(C-D=E)** **9,559** **-(124,536)**

## Balance Sheet

### Opening Balances

Barclays current a/c	16,616	42,048
Barclays premium a/c	853	851
CBF accounts	13,954	113,784
<b>Total banks at 1st. January</b>	<b>31,423</b>	<b>156,683</b>
Laptop computer and set up	724	0
<b>Total opening balances(F)</b>	<b>32,147</b>	<b>156,683</b>
<b>Total Net Income/(outgoings)(E)</b>	<b>9,559</b>	<b>-(124,536)</b>
<b>Closing Balances (F+E)</b>	<b>41,706</b>	<b>32,147</b>

### Represented by

Barclays current a/c	17,035	16,616
Barclays premium a/c	0	853
CBF accounts	24,129	13,954
<b>Total banks at 31st. December</b>	<b>41,163</b>	<b>31,423</b>
Laptop computer and set up ( Note 2)	543	724
<b>Total assets at 31st. December</b>	<b>41,706</b>	<b>32,147</b>

**Note 1** Computer and other donations in 2018

**Note 2** Original cost £905  
Cum Depreciation £362