

The Friends of Truro Cathedral

**NOMINATION PAPER 2021**

I wish to nominate:

Name: .....

as a member of the Executive Council.

Proposed by: Name .....

Signature .....

Seconded by: Name .....

Signature .....

I agree to my nomination, I have read the Principal Responsibilities and, if elected, I agree to act as a Trustee as required by The Charities Commission.

Nominee's signature .....

Nominee's contact telephone .....

(Should you be elected, The Friends will contact you if they need more information.)

Date .....

Please return this slip to The Secretary, The Friends of Truro Cathedral, The Old Cathedral School, Cathedral Close, TRURO TR1 2FQ

The Friends of Truro Cathedral

**Election of members of the Executive Council**

Nominations for election as a member of the Executive Council, signed by the candidate, the proposer and seconder should be sent to the office to arrive not less than 14 days before the Annual General Meeting.

In the event that there are more nominations than vacancies voting for elected members is by secret ballot of members attending the Annual General Meeting (to be held this year on ..... in The Chapter House Restaurant).

The principle responsibilities of the Executive Council are set out below and on the accompanying form members are asked to nominate others as candidates. Separate forms are required for each nominee and if you need more than one form please either photocopy this one or contact the office for more.

Please note that only recorded members of the Friends of Truro Cathedral may vote at the Annual General Meeting.

**Charity Trustees**

All Members of the Executive Council are Charity Trustees for The Friends of Truro Cathedral. The responsibilities of Charity Trustees are summarised in The Charity Commissioners pamphlet CC3(a), a copy of which can be obtained from The Charity Commissioners Website. The Charity Commissioners state that "You should become a charity trustee only if you are prepared to give the necessary time and effort to the management of the charity; can help the charity achieve its aims through your expertise or commitment; and understand and accept that trusteeship carries legal duties and responsibilities."

**The Executive Council**

- Is the guiding body for the Friends, aiming to achieve the Objects set out in the Constitution a copy of which can be found on the Friends website
- Considers and determines applications for grants towards carrying out the Objects of the Friends
- Give advice to the Annual General Meeting on categories of membership and rates of subscription who then vote on the proposal
- Ensure accounts are prepared for each year ending to 31 December for submission to the Annual General Meeting for acceptance
- Prepares for the Annual General Meeting
- Defines the roles and responsibilities of the Officers
- Arranges the editing and printing of the Annual Report and Autumn Newsletter